

# INS Updates Affecting UCHC Internationals

As many of you are aware, subsequent to 9/11/01, federal legislation mandates in the interest of national security have occurred. The information provided here is designed to inform our UCHC sponsored internationals and associated UCHC staff of these changes and to assist in maintaining compliance with the new requirements. Ongoing, additional information as it continues to become available from the various federal sources will be disseminated.

- **Travel Alert & Registration requirements with the US Embassies**

All non US citizens and non permanent residents planning to travel out of the US and return, and who must secure a visa from the US embassy in the country of travel, must contact the US Embassy in the country of travel well in advance of the date of US departure. Procedures have changed and delays for issuance of new visas allowing return to the US are prevalent due to the present international political situations.

All F and J status individuals and their dependents who are planning to travel out of the US and return and who require a return visa, must be registered with the US Embassy through the Office of International Programs in Human Resources at least 10 days prior to US departure. Failure to comply will result in prohibition of reentry to the US.

- **Change of Address Notification for all Non US Citizens**

All non US citizens are required to report any and all US address changes to INS *and* the Office of International Programs in Human Resources within 10 days of the change. INS reporting must be done via form AR-11 found at <http://www.ins.usdoj.gov/graphics/howdoi/address.htm>

Office of International Programs reporting must be done by emailing the following information to [duggal@adp.uchc.edu](mailto:duggal@adp.uchc.edu)

Name  
Current/former Address  
New Address  
Dependent 's address if different

- **Special Registration with INS for Persons from Certain Countries**

Effective November 15, 2002, all non immigrant males age 16 (born on or before November 15, 1986) and over who are nationals or citizens of Iran, Iraq, Libya, Sudan, or Syria, and who were last admitted to the US as nonimmigrants on or before September 10, 2002, and who will remain in the US at least until December 16, 2002, are required to register with INS on or before December 16, 2002. In Connecticut, registrants must register with the INS office in Hartford, 450 Main St., 4th Flr, Hartford, CT 06103.

Effective November 22, 2002, INS added Afghanistan, Algeria, Bahrain, Eritrea, Lebanon, Morocco, North Korea, Oman, Qatar, Somalia, Tunisia, United Arab Emirates, and Yemen to the list of countries that must comply with Special Registration procedures. Citizens and nationals of these particular countries must register by January 10, 2003. Effective 12/16/2002 all males over 16 years of age and nationals of Saudi Arabia and Pakistan who entered the United States on or before 09/30/2002 must register with their local INS district offices between 01/13/2003 and 02/21/2003. The details of this requirement can be found at:

<http://www.ins.usdoj.gov/graphics/lawenfor/specialreg/index.htm>

## • **Social Security Numbers**

The Social Security Administration will no longer issue a social security number to a nonimmigrant for any reason other than employment. Employment includes any on or off campus work where payment is received. The SSA requires written verification from institutions regarding student enrollment status and employee employment status. Under current procedures, the SSA will now check with INS to insure legal US entry. This procedure may take 1 - 3 months, thus the issuance of a SS# may be delayed.

## • **DMV Application Process**

The Connecticut Department of Motor Vehicles may require institutions to provide written verification of the visa status prior to issuance of the driver's license. If this is requested, please contact the Office of International Programs in HR.

## • **"SEVIS" - Student and Exchange Visitor Information System**

Effective January 2003, INS now requires all institutions nationwide with F and J programs to implement and comply with this new electronic system. This system authorizes, tracks, monitors and reports the various and extensive information now required in order for all our F and J status internationals and their dependents to remain in the US. What is important here, is that while the INS has instituted this new mandatory program, the regulations that have been in existence for a while have not significantly changed. What is changing is the flexibility, enforcement of deadlines, additional reporting requirements, and the room for correction of error that institutions as well as the F and J status individuals may have experienced. This system does not allow for any of this previous flexibility.

We cannot emphasize enough the need for our F and J status individuals to be knowledgeable of and comply with these new regulations in order to maintain their legal status allowing them to remain in the US.

### **What Information does INS/SEVIS require to be collected?**

The following information on all our F status individuals *AND their dependents* must be submitted to SEVIS. This is accomplished by the Office of International Programs in Human Resources working in concert with the Schools of Medicine and Dental Medicine. (Regulations for J status are pending federal release)

- Name - first and last
- US address (P.O. Box is not accepted)
- Foreign/home country address (P.O. Box is not accepted)
- Program enrolled in (degree & major)
- Current enrollment status (# of credits enrolled for)
- Program Changes (degree, major, other as specified below:)

School Transfers: transfers from one US institution to another must be reported within 30 days of the start date.

Failure to enroll or resume studies: students *must be full time* and registered no later than 30 days from the start of classes

Failure to maintain full time status: students who are enrolled part time without authorization from the Office of International Programs in Human Resources will be out of status and thus must be reported on within 21 days of the violation.

Change in name: must be reported by the institution within 21 days

Change of address: must be reported to Office of International Programs in Human Resources within 10 days of the change. Penalty rules specific to this requirement include possible fines and jail sentence.

Disciplinary Action: any action against the student resulting from a crime must be reported by the institution within 21 days

Graduation date different than that of I-20: completion of course of study must be reported

Any other failure to maintain legal status or program completion

## **Required New SEVIS Issued I-20**

INS will be requiring all F status individuals *and their dependents* to be issued new SEVIS I-20's. The Office of International Programs in HR will be issuing the new SEVIS I-20's over the next few months. Individuals traveling out of the US who plan to reenter, must contact this office (x4430 or duggal@adp.uchc.edu) at least several weeks prior to US departure. Other F status individuals will be contacted by the Office of International Programs to arrange an individual appointment. The following information on all F status individuals and their dependents will be required to issue the new SEVIS I-20:

Copy of current passport indicating # and expiration date

Copy of most recent visa stamp

Current US address (P.O. Box not accepted)

Current foreign/home country address (P.O. Box not accepted)

A subsequent message will be sent requesting this information. Instructions for providing this information will also be included.

## **J Program**

Regulations and requirements specific to J programs have not yet been released. When received, this information as well as instructions to assist with compliance will be disseminated to you. A new SEVIS document known as DS-2019, replacing the IAP-66, will need to be issued to our J status individuals and their dependents.