DEPARTMENT OF ADMINISTRATIVE SERVICES
STATE OF CONNECTICUT

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LINDA J. YELMINI
Commissioner

TO: AGENCY HEADS AND AGENCY PERSONNEL ADMINISTRATORS

DT: March 2, 2006

RE: Observance of Holidays – 2007 (Revised)

Please discard the memorandum on this subject dated February 10, 2006. This information is being redistributed with a corrected date for the Columbus Day Holiday. This correction reflects the same date the Federal Government has designated as the Columbus Day Holiday. We have also included some helpful tips on Page Two of this document to assist you with future holiday designation. The Holidays to be observed by the State of Connecticut in 2007 are:

ACTUAL DATE IN 2007	HOLIDAY	OBSERVED ON
January 1	New Year's Day	Monday, January 1, 2007
January 15	Martin Luther King's Day	Monday, January 15, 2007
February 12	Lincoln's Birthday	Monday, February 12, 2007
February 22	Washington's Birthday	Monday, February 19, 2007
April 6	Good Friday *	Friday, April 6, 2007
May 28	Memorial Day	Monday, May 28, 2007
July 4	Independence Day	Wednesday, July 4, 2007
September 3	Labor Day	Monday, September 3, 2007
October 12	Columbus Day	Monday, October 8, 2007
November 11	Veterans' Day	Monday, November 12, 2007
November 22	Thanksgiving Day **	Thursday, November 22, 2007
December 25	Christmas Day	Tuesday, December 25, 2007

*The day designated by the Governor as a day of Fasting and Prayer.
**The day designated by the Governor as a day of Thanksgiving.

For 2008, the first holiday is New Year's Day. This holiday will be observed on Tuesday, January 1, 2008.

Individual collective bargaining agreements are to be consulted to determine provisions regarding holiday compensation and/or compensatory time off for work performed on a holiday. Employees not covered by collective bargaining units shall receive holiday benefits in accordance with Section 5-254 of the General Statutes which states, "(a) Each full-time permanent employee in the state service shall be granted time off with pay for any legal holiday. If a legal holiday falls on a Saturday, employees shall be granted equivalent time off on the Friday immediately preceding such Saturday or given another day off in lieu thereof. The Commissioner of Administrative Services may issue regulations governing the granting of holiday time to other employees in the state service. (b) Any employee in the state service compensated on an hourly or per diem basis shall be entitled to time off with pay commensurate with any time granted by order of the Governor to salaried employees with pay. (c) No state employee shall be required to work any legal holiday solely by reason of the convening of the general assembly on such day."

For future planning purposes and to provide information for a number of inquiries we receive, please note the following facts concerning the observance of these holidays:

- Martin Luther King Jr.'s birthday is observed on the third Monday of January each year
- Lincoln's Birthday is observed on February 12th of each year (unless this date falls on the weekend in which case it will be observed in accordance with the Statute referenced)
- Washington's Birthday is observed on the Monday following Lincoln's Birthday
- Columbus Day is observed on the second Monday of October each year
- Veteran's Day is observed on November 11th (unless this date falls on the weekend in which case it will be observed in accordance with the Statute referenced)

This information may also be found on the Department of Administrative Services' website – Resource Directory (State Holidays) page. If you have any questions concerning the observance of 2007 Holidays, please contact Lisa.Chasse@CT.Gov or Pauline.Mahoney@CT.Gov or Heather.Tweeddale@CT.Gov or Shari.Grzyb@CT.Gov .

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06-01 Revised